Milton Abbot HOOT PTFA Meeting

3rd November 2026 – 19:30 at JJ's House

Present:	**Online:**
Katie M (KM) – Co Chair	Sam O'S (SOS) - Secretary
Jess J (JJ) – Co Chair	Kat K (KK) - Member
Sophia K (SK) – Member	Helen F (HF) - Treasurer
	Charlotte M (CM) - Lead Teacher
	Sophie - parent

1. **Review of previous meeting/actions**
   - School Halloween disco

Potentially a bit too long. One hour and a quarter potentially better than an hour and a half. Consider guidelines/rules for parents at these events; outline expectations for them re looking after their kids. ACTION for next event; reminder of behaviour expectations to parents' pre-event and on the door.

- Xmas fair – Thursday 3rd December
  - Craft table ideas – Kat and Jess – Slate discs to decorate. ACTION KK to check which pens would work best.
  - Elfridges – KM has the stuff from Barbara but set up needed. CM suggested gazebo in hall with sign.
  - Santa books – Sort them out from the cupboard. SK to ask Chris's work for some more. ACTION HF/KM to work out gaps and what we need w/c 9th Nov.
  - KK's mum has got the tombola and prizes arranged.
  - We have 10 stallholders – deadline Tuesday 10th to pay.
  - ACTION Jess to draw out a plan for the tables and stalls
  - We have a Santa – HF's dad, and HF will be the elf.
  - ACTION all to collect raffle prizes, see what's in the cupboard. ACTION CM to email out to parents.
  - Food - mince pies, hot choc, tea, cake etc. ACTION to give HF a list of bits to get from Bookers.
  - Sophie on standby to help if she can – on the day.
  - Idea about tea towels – self-portraits from the kids. ACTION SK – to research. Possibly More Creative in Launceston.
  - ACTION all – bring any cakes and baked goods.

- We will allocate roles on the day. Sophie may be able to help on the day, and Grace Baldwin has also offered to help on a stall.

- Extra curricular provision this year
  - We have now paid for panto.
  - CM ideas about external provisions for ExC? ACTION KM to research. ACTION HF to chat with the Shark Trust about potential visit. Science-based. SK idea re beavers and dormice – ACTION to look up contact.
  - HF suggestion from Market Hall dome – tailor to school – re filmmaking.
  - CM asked if we are any further ahead with swimming? ACTION CM to check

- Cycling proficiency
  - CM has booked walkability. Not heard back re cycling proficiency yet.

- Reading raffle update
  - One for each class – getting these together.
  - ACTION KB to look at wristbands. Check on Parentkind re discounts.

2. **Next steps/ideas**
   - Family bingo – Put on in February just before half term. Prizes to be orientated towards children as well. ACTION SK to do poster – Friday 5th February. 6pm start. ACTION CM to borrow a caller.
   - Plant support making event for Spring – external audience
   - Film night – before Easter – end of March
   - Offer tasters for fitness?
   - ACTION SK suggested Chris doing photos instead of Tempest – to raise money for school. Or could use him to do Xmas photos – pictures with kids. Including props.
   - ACTION SK to do a leaflet to explain the Xmas fair. What it includes. Manage expectations – new parents don't always know what to expect.

3. **AOB**
   - HF and KK will probably leave soon. How to recruit more PTFA members discussed. Share the meeting link every time we have a meeting.

Next meeting will take place on Tuesday 12th January @7.30pm. Location TBC.