



Meeting Minutes

Version 1

Held: 17th June 2024 – 7:30pm @ Kat's house

Present

Katharine King (KK) - Chair
Sophia Kelly (SK) – Member
Sarah Armstrong (SA) – Secretary
*Jess Jasper (JJ) – Member
*Sarah Young (SY) - Member
*Helen Findlay (HF) - Treasurer

Absent

Tom Lumby (TL) - Lead Teacher
Charlotte Harris (CH)– Member
Jenny Venning (JV) - Parent
Chloe Collacott (CC)- Reception Teacher
Katie Mortimer (CC) - Parent
Barbara Young (BY) - Member

*Indicates attendance via online meeting link

0. APOLOGIES

BY, TL, KM, CH sent their apologies; they are unable to attend.

1. MILTON ABBOT VILLAGE SHOW **Saturday 14th September 2024.**

3:30pm-6:30: PTFA can serve refreshments. (Hot and cold drinks, cakes.)

Show purpose: A friendly show for locals to offer up their homegrown produce for competition. There is also a competition in cookery, photography and craft.

Location: The PTFA will use Eagle Owls classroom to prepare the refreshments. (If the weather is good, this could be done in the playground. The school have 1 gazebo and a PTFA member has 1 too if needed.)

Indemnity Insurance: Helen to investigate if PTFA Parentkind insurance covers this event as the villagers don't have their own.

2. CHRISTMAS PTFA EVENT **Thursday 5th December 2024.**

SY to do poster so we can send out to ask stall holders if they can attend.

KK mentioned that her Mum has lots of Teddies leftover from a different event that we could create a Teddy Tombola.

3. FROZEN FRIDAYS

Selling ice-poles at the end of school on sunny Fridays is going well. 100 ice poles remaining. We may be able to change what we sell nearer the autumn/winter term to flapjacks, pre-packed bags of sweets or milkshakes etc. Further discussions required nearer the time.

4. NEXT EVENT – **SPORTS DAY SUMMER FAIR Tuesday 2nd July 2024.**

Format of the day: Parents arrive at 1:30pm and watch games for a few hours on the field. PTFA fair will begin at 3:30pm (and finish around 5pm) on MUGA. SY to do poster.

PTFA will be able to serve drinks to parents whilst watching children do their afternoon games. (It was decided that we will not offer PTFA picnic bags for parents due to uncertainty of uptake quantity / profit margin.) We can incorporate an Olympic theme to the games at the fair. We will sell games tokens from 1 stall only (instead of taking money at each game). School have arranged a non-uniform day for Tuesday 18th June, asking for donations for the tombola instead of money. Ask school if PTFA can use the wooden shelter on the field to sell refreshments from.

Olympic themed Summer Fair will include:

Stall 1: Tombola & Treasure Map game (SK)

Stall 2: Second-hand uniform shop, (HF/KK to bring their free-standing clothes rails) selling tea-towels, Bric-a-brac / rings/ bracelets, hook-a-duck paddling pool game (KK and HF to find remaining small prizes from last year) (SA)

Stall 3: Soak-the-teacher game (Tom Lumby or Adam Hill)

Stall 4: Tokens stand, and Guess how many Olympic sweets are in a jar guessing game (HF)

Stall 5: Sell refreshments, ice-creams, hot and cold drinks, cakes (JJ, KK, BY – 2 of these people required)

Stall 6: How many goals can be scored in the football goal in 15 seconds game / Skittles game (Kelly Village Hall / SY to be asked if borrowing Skittles alley/equipment is possible) (?)

Stall 7: 'Throw a beanbag into Olympic rings' game (Les and Jon to create and run)

A tattoos stall may be possible if more helpers are found. (JJ friend unable to do facepainting.) PTFA to ask around for helpers.

KK and HF will buy / collect the extra refreshments that need topping up before the day. We will use leftover items from previous events first. We will aim to sell more weather appropriate drinks / snacks this year. Please can some people on the PTFA provide Olympic themed cakes/snacks to sell. We will be considering buying Krispy Kreme donuts instead of/as well as cakes if we can get them cheap via the Parentkind deal. HF to collect if we can collect from a Plymouth store. KK to investigate further.

HF had contacted the 'Bouncy Castle Kingdom' company that was posted on the PTFA WhatsApp group by BY to ask about suitability at this Summer Fair. Details TBC from the company in terms of cost and profit. Perhaps more suitable to another event at the school when more time to prepare and agree how this would happen and where at school. Having a Pizza Van at this kind of event was also discussed but if the fair finishes at 5/5:30 it may not be good timing as parents may take children home for dinner.

KK, HF, SA, BY can provide their gazebos to cover some stalls.

5. BACK-UP EVENT HELPERS LIST

For some events it would be useful to have a list of people who might be able to help out occasionally. This can be promoted at Frozen Fridays.

6. EVENING SCHOOL SHOW

PTFA can do refreshments.

Since this meeting, TL has confirmed that the event will be happening on the **Wednesday 17th July** at 5:30/6pm.

7. PARENTKIND competition

HF confirmed that with TL, Hoot have applied to win this competition. (Any 'New' PTFA a chance to win £250 if a statement is offered as to why they deserve it.)

8. 100 CLUB LOTTERY

We will start this in September. We should advertise this again in the next newsletter. We will stand at the gate on some Fridays after school to promote this and sign people up.

9. FILM NIGHT Thursday 24th October 2024.

We will purchase a 1 time only licence for £67.50. Halloween themed dress-up film night proposed. A suitable (not scary) film will be chosen, £3 each child ticket or £5 including a small popcorn and drink. Bring your own beanbag and

cushions and hold it in the school hall. Parents must stay for the duration. A break-out space in a classroom could be used. This can be opened up to all children, not just those at Milton Abbot School. **SY to do a poster.**

10. SCHOOL PURCHASE REQUESTS

PTFA have heard that the school no longer requires any help funding a chicken coop. There are no requests to discuss.

11. PTFA MEMBER PHOTOS FOR PTFA ID CARDS ON LANYARDS

KK asked if **members could send their photos** to her for creation of ID cards.

12. PTFA EVALUATION FEEDBACK

HF suggested creating a form where parents can comment on how PTFA have performed. This is a good idea. **HF to create.**

13. BAGS FOR SCHOOL

PTFA discussed holding another day for collecting unwanted items for charity collection. **KK to contact company** to arrange a date around July before the end of term. This should be **added to the school newsletter** to inform parents. **SY to do a poster.**

14. ADVERTISING OF EVENTS

It has proved difficult to generate interest to bring villagers / new people in to attend our open to the public events. Facebook, our banner and posters are the methods we use. Putting an advert in any free parish / area magazines might be worthwhile. **SY to pass Lamerton Parish newsletter** details to KK. Advertising a poster at Lamerton Stores is a good method as lots of locals visit it.

15. PTFA DBS

Still lots of members waiting on news from the DBS company as to the progress of their applications. **TL to update.**

16. NEXT MEETING

Monday **8th July 2024 Evening** @ venue **(TBC)**

Meal out as Hoot to end the academic year.

Monday **9th September 2024** 7:30pm @ venue **(TBC)**

Small meeting mainly to discuss the Village Show.

Monday **30th September 2024** 7:30pm @ venue **School (TBC)**

General meeting and introduce new members.

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